Meeting Minutes
PWG MFD Working Group Teleconference
January 10, 2008

Attendees:

Nancy Chen	Oki Data
Lee Farrell	Canon
Mike Fenelon	Microsoft
Ira McDonald	High North / Blue Roof Music Inc.
Glen Petrie	Epson
Bill Wagner	TIC
David Whitehead	Lexmark
Peter Zehler	Xerox

- Changes to the last face-to-face meeting minutes (ftp://ftp.pwg.org/pub/pwg/minutes/ pwg-mfd-minutes-20071206):
    - o The Local UI should interact to both the Local Scan Client and the Scan Service in the Scan Service framework diagram.
    - o The bulleted elements following the "Id" element of the Scan Job Description are incorrectly indented.
    - o Nancy will revise and post the updated version at PWG MFD meeting minutes directory.
    (The revised minutes is now available as ftp://ftp.pwg.org/pub/pwg/minutes/ pwg-mfd-minutes-20080110)
- All comments received on the MFD email list are consolidated in the file:
  ftp://ftp.pwg.org/pub/pwg/mfd/wd/MFDIssues_011008.pdf
  Bill Wagner's comments today on Scan Service model based on the last face-to-face meeting minutes will be incorporated into the MFDIssues file later to be discussed next week.
- Discussions on comments received on the Scan Service Semantic Model and Interface working draft:
    - o Scan Mailbox is defined as an internal Scan Service storage area. This could be very confusion to users as (1) it's out of scope; (2) according to the current semantics of Scan Service it is a local Document Repository.
    Decision: Remove Scan Mailbox from the Terminology definition table. Any mentioning of this term in the Scan Service specification will be changed to local Document Repository.
    - o Use and formally define "Configured Scan Job Template" for the Scan Job Template modified in a Scan Client for all use cases.
    Decision: "Configured" tends to mean the inclusion of hardware configuration changes. The copy of Scan Job Template modified by an end user is actually an intermediate step performed by Scan Client before submitting the user's Scan Job Ticket to the Scan Service. It is not in the scope of Scan Service. Change to "modified Scan Job Template" instead, not to place a formal definition in Scan Service.
    - o Change design requirement statements to simple, testable statements.
    Decision: All complex design requirements from the use cases will be broken down to simple design requirement statements without combined conditions such as and, or,… etc.
    - o The processing flow steps for use cases are not requirements.
    Decision: Change "Processing Flow Requirements" to "Processing Flow Steps".

- o The initialization or startup discovery process assumed by the processing flow steps of Use Case 2 should be included in processing steps.

  Decision: These are preconditions for the processing flow steps, not part of processing flow steps. Label the paragraph as "Pre-conditions".

- o The processing flow steps that describe modification of a Scan Job Template by a user in Use Case should be removed.

  Decision: The intent of the use case is to give a concept of the use of Scan Job Template for a user to submit a prepared Scan Job Ticket with or without modification to submit a Scan Job Ticket to Scan Service by Scan Client. The Scan Service should not prohibit a Scan Client to modify the copy of the Scan Job Template selected by the user. The use case will be changed to remove all descriptions that indicate any modification to the template must be prohibited.

- ▪ Next Steps:
  - o Nancy and Pete will continuously update the draft. The draft will not be posted until all comments upto today have been addressed.
  - o We will continue to discuss all issues raised so far in the next teleconference.

Next Teleconference: January 17, 2008, Thursday, 3pm EST.