

PWG Steering Committee:
2006-08-24 conference call minutes

Attendance:

Harry Lewis, Lee Farrell, Jerry Thrasher, Pete Zehler, Ira McDonald

Minute Taker:
Jerry Thrasher

Agenda

1. Approval of previous minutes
2. Review of Action Items
3. Project Status Update
4. October PWG F2F schedule
5. Feb., 2007 PWG F2F schedule
6. Other Topics

1. Approval of minutes: Approved

2. Review of Action Items.

Jerry still needs to issue the first draft of the PWG Process 2.0 errata document. (scheduled to be completed before the next SC call)

Harry will work with the ISTO to gauge the impact of changing the invoice terms to net 90 days and sending the invoices out in October, instead of December to give the membership more time to work their individual company purchasing issues. (request has been made of the ISTO).

Harry will start working with Till Kampeter(FSG) on a detailed schedule for the Thursday morning joint plenary (continuing AI).

(other AI's completed)

3. PWG Project Status Update

Discussion: Postponed due to lack of time.

Resolution:

New Action Item:

4. October PWG F2F schedule

Discussion: FSG has asked for a detailed agenda for the PWG F2F meeting to be able to socialize it to the FSG membership and plan their attendance.

Resolution: During the call we hammered out a detailed, hourly agenda for the PWG F2F meeting. This took most of the time on the call. Lee will review this agenda with each working group chair to make sure it's acceptable.

New Action Item: Lee will take over the planning of the October F2F agenda and post a complete hourly agenda for the PWG F2F meeting.

5. Feb. 2007 PWG meeting

Discussion: Given the popularity of the meeting location, we need to immediately get an idea if a meeting the week of Feb. 19 is even possible, regardless of the number of groups meeting and number of people attending

Resolution:

New Action Item: Lee will contact the ISTO about getting an initial response about availability of meeting and sleeping rooms for the PWG F2F meeting the week of Feb. 19 2007.

6. Other Topics: Membership Update

Discussion:

New Action Item: Jerry will update the ISTO regarding Nexpress.

Other Topics: Projector MIB

Discussion: Postponed due to lack of time.

New Action Item:

Next Call. (due to the fact the the next regularly scheduled call (Sept. 7, 2006) conflicts with the P2600 F2F meeting and the fact that we didn't get near completing the agenda items/action items from this agenda, we will have another SC call next week.

Next Call:

August 31, 2006 3:10pm to 4:00pm

Meeting Adjourned: