

PWG Steering Committee

2000-07-09 Conference Call Minutes

1. Attendees

Attendees: Lee Farrell (Canon), Ira McDonald (High North), Jerry Thrasher (Lexmark), Bill Wagner (TIC), Pete Zehler (Xerox)

2. Agenda

1. Identify Minute Taker
2. Meeting conducted under rules of PWG IP Policy
3. Approval of previous minutes
4. Review of Action Items
5. PWG 2009 Membership Status (members page)
6. PWG Officers for next term
7. PWG Roadmap/Project Plan (how to evangelize PWG work to PWG companies)
8. Other Agenda Items
9. Next SC call

3. Identify Minutes Taker

Lee Farrell

4. PWG Operational Policy

It was noted that all attendees should be aware that the meeting is conducted under the PWG Membership and Intellectual Property rules. There were no objections.

5. Approve Minutes from June 18 Teleconference

There were no objections to the previous Minutes.

6. Review Action Items

ONGOING: The PWG Chair and working group chairs need to make sure that both the Wiki pages are current and accurate, and that the Google calendar is up to date for conference calls.

→ **ONGOING**

ACTION: WG Chairs will link Working Group Minutes to the PWG WG web page (see the MFD group example at <http://www.pwg.org/mfd/index.html>.)

→ **OPEN**

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ACTION: The PWG has several approved Candidate Standards related to IPP for which there are no IANA registered elements. Harry Lewis and Ira McDonald will draft an IANA considerations document for items that need to be registered with IANA for review by the SC.

- **OPEN** – both Harry and Ira are resource constrained
- IPPv2 raises priority. PWG standard mandatory operations must be registered with IANA.
- IANA converting registries to XML. This may cause further effort (i.e. delay.)

ACTION: Ira will develop examples showing use of Printer MIB Interpreter Language TC and MIME types for use in 1284ID strings.

- **OPEN**

ACTION: Rick Landau will make appropriate Website and Wiki changes that will indicate the PDM working group has moved to “inactive” status.

- The Website has been updated, but the Wiki pages still need to be changed.
- **OPEN**

7. PWG 2009 Membership Status

Konica Minolta and Epson have been removed from the list of Members. Neither have paid or signed the new Membership Agreement.

8. PWG Officers for next term

Jerry noted that we still do not have a volunteer for the position of Secretary.

ACTION: Jerry will start the negotiation process with ISTO for a reduced monthly support fee for a PWG “hibernation” mode.

Lee said that he was hoping to get a response from Nancy Chen regarding the notice for needing a volunteer for PWG Secretary. However, nothing came in.

ACTION: Lee will send a note to Nancy Chen encouraging her to volunteer for Secretary—and ascertain whether a separate note to Tim Deppa at Oki Data would be appreciated.

9. PWG Roadmap/Project Plan

Jerry referenced the proposed set of meeting dates for next year that were presented at the face-to-face meeting:

- Feb 2-4
- Apr 6-8
- Jun 8-10
- Aug 10-12
- Oct 5-7
- Dec 7-9

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Assuming the PWG is not in hibernation mode, it was generally agreed that hosted meetings are strongly preferred over ISTO-organized meetings for 2010. Jerry noted that the ISTO needs about six months advance notice to coordinate any ISTO-organized meetings, with up to a year advance notice for more popular locations such as Hawaii.

Any volunteers for future meeting hosts? Pete offered to have Xerox host the June meeting. Jerry says Lexmark can host in October. Ira says he will investigate the possibility of having Samsung host in February or December.

ACTION: Jerry will send out a general request for additional meeting hosts for 2010.

Based on a preliminary test of the Dim-Dim conferencing facility, Lee and Jerry feel that it was not very satisfactory for our needs—and that we should not plan to use it for remote meetings.

Jerry said he would like to consider how we might convey a PWG Roadmap or Project Plan to the PWG members—or anyone visiting the website. He had no concrete suggestions, but encouraged people to think about methods of evangelizing the PWG activity plans.

10. MFD Resource Service Specification – Formal Vote

Pete announced that the Resource Service document has passed Formal Vote approval.

11. August Face-to-face Meeting Agenda

ACTION: Jerry will post a draft meeting schedule for the August meeting. This should be resolved soon, to accommodate travel planning.

12. Next SC call

A few individuals cannot attend on July 23 meeting. The next teleconference will be held on July 30, 2009.

SC meeting adjourned.