PWG MFD Working Group Teleconference Meeting Minutes
July 15, 2010

Attendees:

Nancy Chen,	Oki Data
Ira McDonald,	High North, Inc.
Bill Wagner,	TIC
Peter Zehler	Xerox

1. **Identify Minute Taker –** Nancy Chen

2. **PWG process**
   Attendees were informed that the meeting is held in accord with the PWG Intellectual Property Policy. There was no objection.

3. **Approval of minutes**
   The last PWG face-to-face meeting minutes: ftp://ftp.pwg.org/pub/pwg/mfd/minutes/pwg-ftf-mfd-minutes-20100609.pdf was accepted without change.

4. **Agenda**
   1. Identify Minute Taker
   2. Approval of minutes from last meeting
      ftp://ftp.pwg.org/pub/pwg/mfd/minutes/pwg-ftf-mfd-minutes-20100609.pdf
   3. Agenda bashing
   4. Discuss MFD Requirements document Last Call Comments
      ftp://ftp.pwg.org/pub/pwg/mfd/wd/mfdreq10-last-call-comment-resolution-20100713.txt
   6. Next steps

5. **Discuss MFD Requirements Document last Call Comments**
   - Bill reported that all comments are incorporated into the new revised version: ftp://ftp.pwg.org/pub/pwg/mfd/wd/lcrc-mfdreq10-20100713-rev.pdf which was reviewed and discussed.
   - Agreed to updates made to all pages with discussions and additional changes recorded below.
   - Terminology Section:
     - Agreed that terms consisting of multiple capitalized words such as "Job Ticket", "Digital Document", "Hardcopy Document", etc., should be separated by a space between consecutive words in the MFD Overall Model document. Each of these same terms when written as concatenated words represents its corresponding XML schema encoding.
       - AI: Bill will include this note in the MFD Overall document to serve as the reference for future Service specifications. All the terms with concatenated words will have a space between words in this requirement document.
     - Agreed to change "Job initiator" to "Job Originator" and add definition.
   - Line 175: Agreed to change "analog 175 telephone-line based facsimile" to "PSTN facsimile".

- Section 5.3.1.4 Processing Flow (for creating a job template)
  - o Agreed to change "Client application" to "Template generation application" in the flow steps.
  - o Agreed to change "Service" to "<service>" in the flow steps.
  - o Agreed that Step 2 is optional: change to "The User may select a Device Imaging Device to constrain their <service> Intent."
  - o Agreed that Step 4 is optional: change to "The Template generation application may request the identified Imaging Service, if identified, the capabilities of the <service>."
  - o Step 8: Agreed to change "Template Repository" to "Resource Service Repository".
  - o Step 9: Agreed to change "for" to "on behalf of".
  - o Agreed to Remove Step 10.
  - o Step 11: Agreed to remove "in the specified Template 445 Repository (local or remote)".
- Section 5.3.2.2
  - o Line 466: Agreed to change "Processing Steps" to "Example Processing Steps".
  - o Step 2: Agreed to change to "The Imaging Service Client application modifies the local copy of the Job Template for use as the Job Ticket".
  - o Step 3: Agreed that Imaging Service Client application does not sends Job Template, instead it sends Create Job operation request that includes the Job Ticket.
  - o Agreed to remove Step 5.
  - o Agreed to change Step 6: "The Service puts the Job into a 'Hold' state to prevent scheduling…."
  - o Agreed to change Step 7: "When the Imaging Device is free and the User is ready, the User comes to the MFD, identify the Job and request that it be released from the 'Hold' state. The Imaging Service schedules the job and begins processing the job."
  - o Step 8: Capitalize "automatic document feeder"
  - o Step 10: Remove the text about MFD platen. (AFD was used in Step 8)
  - o Line 458: remove () and change "Scan, Copy, Fax" to "Scan, Copy, or Fax".
- AI: For Internationalization and Security Consideration, Ira and Nancy will send recommended text to Bill.

6. Next Steps
- Bill will update the requirement document with changes and post it for review again.
- Pete will post another update of XML Schema. Need globally unique identifiers for Printers, Jobs, and GPS location of System.
- Pete will post updated FaxOut specification.
- Next meeting in one week, July 22, 2010, Thursday, 3pm EDT.