

1 **PWG MFD Working Group Teleconference Meeting Minutes**
2 **May 27, 2010**

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4 **Attendees:**

5 Nancy Chen, Oki Data
6 Ira McDonald, High North, Inc.
7 Bill Wagner, TIC
8 Peter Zehler Xerox
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10 **1. Identify Minute Taker – Nancy Chen**

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12 **2. PWG process**

13 Attendees were informed that the meeting is held in accord with the PWG Intellectual
14 Property Policy. There was no objection.
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16 **3. Approval of minutes**

17 The last PWG face-to-face meeting minutes: [ftp://ftp.pwg.org/pub/pwg/mfd/minutes/pwg-](ftp://ftp.pwg.org/pub/pwg/mfd/minutes/pwg-mfd-minutes-201005020.pdf)
18 [mfd-minutes-201005020.pdf](ftp://ftp.pwg.org/pub/pwg/mfd/minutes/pwg-mfd-minutes-201005020.pdf) was accepted without change.
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20 **4. Agenda**

- 21 1. Identify Minute Taker
- 22 2. Approval of minutes from last meeting
23 <ftp://ftp.pwg.org/pub/pwg/mfd/minutes/pwg-mfd-minutes-20100520.pdf>
- 24 3. Agenda bashing
- 25 4. Discuss MFD Requirements document (focus on use cases)
26 <ftp://ftp.pwg.org/pub/pwg/mfd/wd/wd-mfdreq10-20100527.pdf>
- 27 5. Discuss Face to Face agenda
- 28 6. Next steps
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30 **5. Discuss MFD Requirements Document**

- 31 <ftp://ftp.pwg.org/pub/pwg/mfd/wd/wd-mfdreq10-20100527.pdf>
- 32 • We agreed to all the added changes in the updated version resulting from Nancy's
33 comments during Working Group Last Call in the past week. A "Terminology" section
34 will be added with definitions of the used terms from the Overall document.
 - 35 • The followings are additional agreed changes:
 - 36 ○ Global change from "template" or "Template" to "Job Template", all capitalized.
 - 37 ○ Line 705: change "Jobs" to "jobs".
 - 38 ○ Make Section 2.3 "Anticipated Outcome of the Modeling Effort" a top level
39 section titled "Objectives". Section 2.3.3 "IMFP" will be one of the objectives.
40 These will be separated out from Section 2 "Background information of MFD
41 modeling effort".
 - 42 ○ Agreed to change Section 2.2.2 title "Model for Model" to "Source of the MFD
43 Model".
 - 44 • Bill will post the updated version and hope to have additional Working Group Last Call
45 comments by the end of next Monday.

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- The version for PWG Last Call will be labeled “Stable” after completion of Working Group Last Call.
 - File name requirements: Any updated version during Last Call will be prefixed with ‘lrc-“; the version ready for PWG Last Call will be changed to prefix with “wd-“ again.
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51 **6. Discuss Face to Face Agenda**

- Live Meeting will be available during first day and second day of June face-to-face meeting.
 - Documents/Topics to be reviewed/discussed are:
 - MFD Copy Service and FaxOut spec.
 - Pete will report prototyping results and discuss issues and resolutions
 - The next step is to prepare the spec for working group last call.
 - MFD Requirement document and MFD Service Operations document
 - MFD System Service interim draft (out this weekend)
 - IDS HCD Health attributes Schema fixes
 - MFD FaxIn Service initial draft (to be posted by Ira early next week)
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63 **7. No more teleconference before face-to-face. See you all at face-to-face.**