Meeting was called to order at approximately 1:00pm EDT, January 30, 2012.

Attendees

Nancy Chen (Oki Data)
Justin Hutchings (Microsoft)
Tim McCann (Konica Minolta)
Ira McDonald (High North/Samsung)
Ron Nevo (Samsung)
Glen Petrie (Epson)
Michael Sweet (Apple)
Larry Upthegrove (end user)
Bill Wagner (TIC)
Rick Yardumian (Canon)
Pete Zehler (Xerox)

Agenda Items

1. IP Policy and Minute Taker
   a. Policy accepted with Mike taking the minutes
2. Review of previous minutes:
   c. Approved as posted
3. Review of Cloud Imaging WG slides
   c. Global: Fix year to 2012 (Bill already applied this change)
   d. Slide 2: PPD -> MSPS
   e. Slide 3: Fix Justin Hutchings name, XPS->MSPS
   f. Slide 4: Update pending action items
   g. Add slide for cloud print spreadsheet (Larry's document) review after slide 5
   h. Slide 7: Add MSPS discussion
   i. Slide 9: Delete
   j. Slide 10: XPS->MSPS, Genera->General
   k. Slide 11: Next concall Feb 20, 2012
4. Review of Cloud Imaging Plenary slides
   b. Slide 2: Fix Justin Hutchings name, XPS->MSPS
   c. Slide 3-4: Update charter link, update to reflect scope of current charter, XPS->MSPS
   d. Slide 5: XPS->MSPS, Fix Justin's name, all documents are identified in charter
   e. Slide 6: Next concall Feb 20, 2012
5. Review of IPP WG slides
   b. Slide 1, 12: Fix year on title pages
   c. Slide 2: Add an hour for JPS3 after break, 45 minutes for iPP Everywhere (spill over into next day)
   d. Slide 3: Drop LDAP, add more IPP Everywhere 1.0 discussion time at start of day
   e. Add a slide after 8 with instructions/examples for submitting results
   f. Action: Mike to add more examples to IPPTOOL.txt for January 2012 release of ipptool
   g. Slide 13: Update schedule per slide 3
   h. Slides 3/13: Add USB-IF slot before Next Steps
   i. Slide 14: Pull in changes from draft, April 2012 for IESG last call, June 2012 to RFC editor's queue
   j. Slide 15: Delete
   k. Slide 17: Interop Q3/Q4 2012, 2.0 documents Q3/Q4
   l. Slide 18: next concall Feb 27

Next Steps / Open Actions
• Cloud Imaging WG session February 8, 2012 at 9am Pacific Time
• Next conference call February 20, 2012 at 1pm Eastern Time
• Finish mapping document
• All members to work with Larry to fill out Cloud Printing spreadsheet (ONGOING - sending out a call for specific items)
• Submit updated charter for SC approval (DONE)
• Continue Mapping of PWG Semantic Model elements into PPD, MSPS, and JDF formats (Best Practices Document)
  - Ira to work with Justin on MSPS mapping (PENDING)
• Action: Mike to add more examples to IPPTOOL.txt for January 2012 release of ipptool
• Action: Justin to work with Microsoft Legal on the appropriate citation/reference to MSPS based on the new license for inclusion with the MSPS content in the mapping document, and any process for the PWG to make a formal request (ONGOING - working on wording)
• Action: Ron or Bill to post a call for wider participation of driver developers for the XPS/MSPS stuff (ONGOING - now unstuck)
• Action: Mike to make "first-index" in JPS3 1-based instead of 0-based (DONE)
• Action: Mike to prepare new draft of PPD Mapping whitepaper (ONGOING - pending table updates)